



# Bursary Guidance Notes

- Arts, Culture & Heritage

**Funding for the enclosed Bursary Streams covers the period  
1 April 2020 to 31 March 2021**

**Drop In - Grant Aid Information Sessions for Funding Streams  
will be held in the following locations:-**

Venue	Date	Time
Tara Centre, Omagh	Tuesday, 21 January 2020	4.30 pm - 7.30 pm
Enniskillen Library	Thursday, 23 January 2020	4.30 pm - 7.30 pm

Officers will be in attendance at the Information Sessions located throughout the district. If you are unable to attend an information session, Council Officers will be available by appointment to provide information. Please make sure you contact an officer well in advance of the closing date to avoid disappointment. Officer contact details are listed under each Bursary.

Before submitting an application, individuals are recommended to contact the relevant department to discuss their application.

For Sports, applications **MUST** be submitted **PRIOR** to the Tournament, Competition or Event taking place, applications cannot be made retrospectively.

**These Bursary Guidance Notes should be read in conjunction with Fermanagh & Omagh District Council's Grant Aid Code of Practice, which is available to download on the Council's website. <https://www.fermanaghomagh.com/services/funding-and-grants/>**

Applicants are asked to complete their application form online, through the Council's Grant Manager Program which can be accessed at:- [fermanaghomagh.eformz.info](https://fermanaghomagh.eformz.info)

If you require any assistance with completing this form please contact the Funding & Investment Unit, Fermanagh and Omagh District Council:

**T: 0300 303 1777**

**E: [grants@fermanaghomagh.com](mailto:grants@fermanaghomagh.com)**



<b>Name of the Programme</b>	<b>Arts, Culture and Heritage Bursary</b>
<b>Brief Description</b>	<p>Fermanagh and Omagh District Council have developed the Arts, Culture and Heritage Bursaries Scheme to support individuals in the creative and cultural sector in Fermanagh and Omagh District.</p> <p><b>Financial Bursaries</b> will normally be made to a maximum of £500 in any one financial year.</p> <p><b>The Ulster Youth Choir Bursary*</b> is to enable young people from the District to attend the Ulster Youth Choir residential week.</p> <p><b>The John Hewitt Bursary*</b> is to enable an emerging writer or critic to attend the John Hewitt Summer School.</p> <p><b>The Tyrone Guthrie Bursary*</b> is an award to enable <b>an artist</b> in any discipline to spend two weeks at the Tyrone Guthrie Centre at Annaghmakerrig, the artist's workplace in County Monaghan. The bursary covers accommodation, meals, plus the use of a studio if required. This bursary is for a project that is innovative (new or unique to Fermanagh and Omagh). You must show how your project will deliver against the priorities.</p> <p>*The Council is offering a maximum of <u>one</u> of each bursary outlined above in any financial year.</p> <p>If you have received a bursary within the last 3 years, priority will be given to an applicant that did not receive any prior funding from the Council.</p> <p><b>Please note</b> Applicants for the Tyrone Guthrie Bursaries should show significant achievement in their chosen field. This would normally mean that writers should already have published in book form, painters or sculptors should have had one-person shows in reputable galleries and that composer's or musicians should have had their work commissioned, recorded or performed or whatever might be appropriate to the particular art form. Otherwise the applicant must demonstrate a high degree of promise attested by references or other forms of support from established figures in the arts.</p>
<b>Bursary Specific Criteria</b>	<p>We have <b>two priorities</b> for all bursaries:</p> <ul style="list-style-type: none"><li>• Contributing to the cultural Life of the district</li><li>• Developing skills and expertise of people in the district, especially young and emerging artists.</li></ul>

**Applicants must;**

- normally be resident in Fermanagh and Omagh District
- demonstrate that you have been accepted or will be accepted to the course you are applying for through competition or representation.

Additional Eligibility for The Tyrone Guthrie bursary

- propose to deliver a project that takes place in Fermanagh and Omagh District
- demonstrate through the application that you have the skills, expertise and capacity to deliver the proposed project
- demonstrate through the application form and attachments that your work is of a good quality or has the potential to develop to a good standard

**Projects must;**

- have significant benefit to the applicant and the area
- provide benefit to the public;
- show at least 20% of your income from sources other than Fermanagh and Omagh District Council;
- end on or before 31 March 2021.
- not have already taken place or be already under way at the time of the assessment;
- not duplicate what already exists;
- not be fundraising events;
- not be of a party political nature;
- not be contra to Fermanagh and Omagh District Council policies.

It is unlikely that you will receive funding if you have previously received a bursary from Fermanagh and Omagh District Council that was not managed satisfactorily or was not completed. This includes if you did not send us the monitoring and evaluation forms within the agreed timescales or if you did not seek approval for changes to your project.

**Budgetary Requirements**

You must supply a **balanced budget** for the project presented on a cash only basis and should not include support in kind, fees waivers, suppliers discounts etc.

Items of **expenditure** should be **reasonable** and **necessary** to complete the project, and you should give us enough detail to assess this. For example, you should give us the unit costs and quantities needed, 10 artists x £50 = total cost £500.

**At least 20% of the cost of your project must come from non-Fermanagh and Omagh District Council sources** and projected income should equal projected expenditure.

	<p><b>Ineligible costs for all bursaries</b></p> <p>The following costs are not eligible:</p> <ul style="list-style-type: none"> <li>- Costs which are not clearly linked to the project.</li> <li>- Costs that are poor value for money,</li> <li>- Costs that are already covered by other funding or income sources.</li> </ul> <p>Costs must be proportionate to the overall cost of your project and essential for delivering it. If we do not think that the amount you have asked for is good value for money, we may also offer you less than the amount you applied for. To make sure you provide value for money, we can cap any project costs we are funding. If you are successful, these costs will be shown in the letter of offer.</p>
<p><b>Average Bursary Amount</b></p>	<p>£500</p>
<p><b>Responsible Service Area</b></p>	<p>Arts, Culture and Heritage</p>
<p><b>Contact Information for applicant support purposes</b></p>	<p>Applications can be discussed with officers within the Arts, Culture and Heritage Team:</p> <p>Bernie Kirrane, Diane McEneaney, Bryony May</p> <p>By telephone: Fermanagh and Omagh District Council – 0300 3031777</p> <p>By Email:     bernie.kirrane@fermanaghomagh.com  diane.henshaw@fermanaghomagh.com  bryony.may@fermanaghomagh.com</p>