



# Grant Aid Guidance Notes

Funding for the enclosed Grant Aid Streams covers the period  
1 April 2019 to 31 March 2020

**Grant Aid Call Opening Date:**  
16 January 2019

**Grant Aid Call Closing Date:**  
Thursday 7 February 2019 @ 5.00pm

**Drop In – Grant Aid Information Sessions for Funding Streams  
will be held in the following locations:-**

Venue	Date	Time
Tara Centre, Omagh	Monday 21 January 2019	4.30 pm - 7.30 pm
Enniskillen Library	Tuesday 22 January 2019	4.30 pm - 7.30 pm

**These Grant Aid Guidance Notes should be read in conjunction with  
Fermanagh & Omagh District Council's Grant Aid Code of Practice.**

Before submitting an application, groups are recommended to contact the relevant department to discuss the application. Officers will be in attendance at the Information sessions located throughout the district, dates which will be advertised in advance of each grant call. If you are unable to attend an information session, Council Officers will be available by appointment to provide information. Please make sure you contact an officer well in advance of the closing date to avoid disappointment. Officer contact details are listed under each Grant Aid Stream.



<b>Name of the Programme</b>	<b>Sports Events - Large</b>
<b>Programme Dates</b>	<b>Funding covers the period: 1 April 2019 to 31 March 2020</b>
<b>Brief Description</b>	<p>Fermanagh &amp; Omagh District Council recognises that Sports, Leisure and Recreation events provide opportunities for people to become involved in physical activity.</p> <p>The Council is providing grant aid to organise sports events which will;</p> <ul style="list-style-type: none"><li>• Provide physical activity opportunities for local residents</li></ul> <p>The Large Sports Events Grants programme is available for voluntary sports clubs and organisations who have a constitution and are located in the Fermanagh and Omagh district.</p> <p>Please note: This grant aid stream only opens in the first round of each financial year.</p>
<b>Programme Specific Criteria</b>	<p>To be eligible, the applicant organisation must address in the first instance the following:</p> <p>The applicant organisation must demonstrate within the application how the event addresses the following:</p> <ul style="list-style-type: none"><li>• Is the sports event, based in the Fermanagh &amp; Omagh District Council area and is this an area of social need.</li><li>• Is the event local, regional or national event;</li><li>• Is the event new, previously organised? Is it an annual event.</li><li>• The event is genuinely inclusive and open to community participation and is <b>not</b> a “Members Only” event or is a restrict club event.</li><li>• The need for the event has been clearly demonstrated</li><li>• That the applicant organisation has the ability to deliver their proposed event.</li><li>• Consultation with others have been carried out</li><li>• Where necessary and if required Governing Body approvals must be sought and provided.</li><li>• Proposed delivery of project</li></ul> <p>The applicant should ensure due consideration is given to the following:</p> <ul style="list-style-type: none"><li>• The applicant organisation is open and inclusive to all sectors if the community.</li><li>• There is demonstrable, clear evidence of financial need.</li><li>• The proposal represents value for money.</li><li>• The proposed event is well planned.</li><li>• Ensures all activities abide by the law and, where necessary all permissions are obtained from the appropriate authority.</li><li>• That the event does not “displace” other similar sporting, leisure or recreational events in the district.</li><li>• That all required insurances, risk assessments and Health and Safety arrangements will be in place at the time of the event.</li></ul>

	<p><b>What Sports Events - Large Grant Aid CAN fund</b> Generally, we are able to contribute to the following;</p> <ul style="list-style-type: none"> <li>• Relevant Insurances</li> <li>• Licences or permits</li> <li>• Group affiliations to Governing Bodies relating to the provision of the event (not ongoing membership fees and affiliations)</li> <li>• First Aid Costs</li> <li>• Hire of Public Address and Communications Systems</li> <li>• Hire of Monitoring/Tag/Chip systems</li> <li>• Advertising and publicity</li> <li>• Signage</li> <li>• Venue hire</li> <li>• Referees or Technical Officials</li> </ul> <p><b>What Sports Events - Large Grant Aid CAN NOT fund</b> The Large Sports Events Grant Aid is generally unable to fund the following:</p> <ul style="list-style-type: none"> <li>• Charitable donations, (including proceeds from sporting events which are to be donated to charitable causes).</li> <li>• Fundraising Activities.</li> <li>• Playgroup, School or Pre-School sporting activities and events.</li> <li>• Youth Clubs / Youth provision and related sporting activities and events.</li> <li>• Events organised by schools, sole traders, profit taking organisations or statutory bodies / organisations.</li> <li>• Events or Activities that are likely to cause displacement of users from existing events / activities or where the result would be duplication in provision.</li> <li>• Any costs associated with fulfilling sponsor requirements and commitments.</li> <li>• Profit Taking Organisations.</li> <li>• Events that fall outside the Fermanagh &amp; Omagh district.</li> <li>• Events which have already taken place.</li> <li>• Events where a profit or breakeven has occurred.</li> <li>• Salary Costs (including volunteer expenses, coordinator costs/expenses, travel expenses).</li> <li>• Memorabilia or prizes associated with the event (Eg tee shirts, jackets, trophies, prize money etc).</li> <li>• Purchase of Capital Equipment;</li> <li>• Summer Schemes / Seasonal Camps;</li> <li>• Refreshments</li> </ul>
<p><b>Average Grant Amount</b></p>	<p>Up to £1,000 maximum</p>
<p><b>Responsible Service Area / Match Funder</b></p>	<p>Leisure, Recreation &amp; Sports. / Council Funding</p>
<p><b>Contact Information for applicant support purposes</b></p>	<p>Applications can be discussed with officers within the Leisure, Recreation &amp; Sports Team: Billie-Jo Irwin, Leisure, Recreation &amp; Sport Officer and / or Keith Collen, Recreation &amp; Projects Manager</p> <p>By telephone: Fermanagh and Omagh District Council - 0300 303 1777 Billie-Jo Irwin Ext 20220 / Keith Collen Ext 21165</p> <p>By email: <a href="mailto:billie-jo.irwin@fermanaghomagh.com">billie-jo.irwin@fermanaghomagh.com</a> <a href="mailto:keith.collen@fermanaghomagh.com">keith.collen@fermanaghomagh.com</a></p>